



MEVLANA EXCHANGE PROGRAMME

MUGLA SITKI KOÇMAN UNIVERSITY

MEVLANA EXCHANGE PROGRAMME

INCOMING STUDENT AND ACADEMIC STAFF APPLICATIONS

FOR THE 2015/2016 ACADEMIC YEAR

MEVLANA EXCHANGE PROGRAMME

INCOMING STUDENT APPLICATIONS FOR 2015/2016 ACADEMIC YEAR

APPLICATION CALENDAR

	Date	Place
Application Dates	April 13th to 27th 2015	International Relations / Mevlana Offices of the relevant University
Sending Results of Applications to Mugla Sıtkı Kocman University	April 30th 2015	An e-mail should be sent to mevlana@mu.edu.tr
Announcement of Results	May 29th 2015	http://www.mu.edu.tr/ http://mevlana.mu.edu.tr

Student Application Documents

- Transcript
- Candidate Student Application Form

Mevlana Exchange Programme Student Application Requirements

General Requirements:

- Must be eligible to study at the bachelor's degree, master's degree or PhD degree level in higher education programmes,
- The grade point average (GPA) of associate degree and undergraduate students must be at least 2.5 on a four point scale.
- The grade point average (GPA) of graduate students (MA, PhD) must be at least 3.00 on a four point scale.

Special Requirements:

- Students attending their first year at associate or bachelor's degree level, or students attending preparation classes or scientific preparation programmes at graduate degree level are not eligible to participate in this programme during their first semester.

Mevlana Exchange Programme Scholarships for Incoming Students:

Mevlana Exchange Programme students will continue to receive any scholarships or grants from their home countries, and they are required to register with their home institutions.

Incoming students to Turkish higher education institutions from other countries will receive a grant of 750 TL monthly. One semester will be counted as 4 months.

70% of the amount of the scholarship will be paid to the student monthly. The ratio of total credits from courses successfully completed by the student, compared to the number of obligatory courses taken by the student will be used to calculate the rest of the student's grant payment.

Note: Further information will be given about accommodation in the campus dormitories.

MEVLANA EXCHANGE PROGRAMME
APPLICATIONS FOR INCOMING ACADEMIC STAFF MEMBERS FOR THE 2015/2016 ACADEMIC YEAR

APPLICATION CALENDAR

	Date	Place
Application Dates	April 13th to 27th 2015	International Relations / Mevlana Offices of the relevant University
Sending Results of Applications to Mugla Sıtkı Kocman University	April 30th 2015	An e-mail should be sent to mevlana@mu.edu.tr
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Academic Staff Application Documents

1. The Academic Staff Application Form
2. CV
3. Academic Portfolio that includes documents (if available) giving details of publications relevant to the department in the field of the Mevlana application, projects participated in, projects carried out, planned projects, and projects for courses given or planned.

Academic Staff Application Requirements

- All academic staff members are eligible to take part in academic staff mobility projects if they are employed in domestic or foreign higher education institutions which have signed the Mevlana Exchange Programme Protocol. This mobility covers education-training activities for academic staff members which have been authorised in one higher education institution, and which will be carried out in another higher education institution.
- Academic staff mobility periods can be from **minimum two weeks up to a maximum of three months**, and can only be authorised once in the same academic year.
- The academic activities of academic staff members taking part in a mobility programme must not be less than a total of six hours weekly. In calculating the total hours of activities performed by academic staff, consideration will be given to the total hours of courses. If the total hours of the courses is less than six hours, other academic activities such as seminars, panels or conferences will be taken into consideration. Academic staff mobility plans which do not contain lectures will not be considered to fall within the terms of the Mevlana Exchange Programme, and will not be accepted.
- In order to arrange academic staff mobility programmes in an active and efficient way, the scope, period and conditions of the mobility can be altered by the CHE Executive Board if necessary.
- Academic Staff mobility programmes should be arranged to commence after September 1 st 2015, and finish before August 31st 2016.
- Within the scope of the Mevlana Exchange Programme, travel allowances defined by Travel Expense Law No. 6245 may be paid to incoming and outgoing academic staff. Travel allowances and additional course fees may be paid as defined in Travel Expense Law No. 6245 and article 10 of Law No. 2547. The CHE Executive Board is authorized to determine additional course fees according to the country applied for, and the academic title of the applicant.

Mevlana Exchange Programme Incoming Academic Staff Scholarships:

Scholarships granted according to the Academic Title

Academic Title	Monthly Scholarship (TL)
Professor	1,500
Associate Professor	1,400
Assistant Professor	1,350
Others	1,200

Mevlana Exchange Programme Incoming Academic Staff Travel Expenses Scholarships:

Countries	Travel Allowances (TL)
USA, Australia, Japan, Canada, New Zealand	4,000 TL
Other Countries	2,250 TL

Mevlana Exchange Programme Incoming Academic Staff Accommodation

University Guest House : The visiting academic staff may stay in the University Guest House for a reasonable daily price.

As for hotels: If you would like to stay in Mugla centre, close to the campus you can stay in one of these hotels:

Mugla Hotel: <http://www.muglahotel.com/>

Tuna Otel: <http://www.tunaotelmugla.com/>

Also, you may stay in Akyaka, the coastal town 25 minutes' drive from the city centre.

Note: We may provide detailed information about the accommodation options before the mobility.